



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Joe Ashton
City Council
Mayor Pro-Tem-Place 5
Dan Chisholm
Place 1
John Claridge
Place 2
Steve Holland
Place 3
Leigh Ann Turner
Place 4
Yolie Rodriguez

City Officers
City Manager
Marvin Gregory
City Secretary
Paula Luck
Fire Chief
Clinton "Russell" Shelley
Police Chief
Charles Stewart
Public Works Director
Gordon Smith
Event Center Co-Directors
Shirley Bloomfield
Shirley Wheat
Emergency Management Coordinator
James Myrick
Phone
(817) 626-5421
Fax
(817) 624-2154
Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

****A REGULAR MEETING OF THE RIVER OAKS PLANNING AND ZONING COMMISSION IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD. AT:**

6:30 P.M., MONDAY, JANUARY 16, 2023

THIS NOTICE WAS POSTED IN ACCORDANCE WITH THE OPEN MEETINGS ACT AT RIVER OAKS CITY HALL LOCATED AT 4900 RIVER OAKS BLVD, RIVER OAKS, TEXAS ON FRIDAY, JANUARY 13, 2023 AT 10:00 A.M.

Zoning Administrator

**** YOU CAN EITHER JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-415-655-0001 US TOLL. THE ACCESS CODE IS 2566 181 9338.**

MEETING LINK:

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=m158634ob854e4303a22261dda2898392>

MEETING NUMBER: 2566 181 9338

PASSWORD: BHpReRwP369 (24773797 from phones and video systems)

AGENDA

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED BY THE CHAIRMAN; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE PLANNING AND ZONING COMMISSION MEMBERS ARE REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO BOARD DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.
4. MEMBER ROLL CALL
5. APPROVAL OF MINUTES FROM THE DECEMBER 6, 2022 SPECIAL CALLED MEETING
6. **PUBLIC HEARING:** in order to receive citizen comments and testimony on the proposed Amended Site Plan Application of **Q-TEL LTD % Chris Miller at 5504 River Oaks Blvd** as required in the River Oaks Comprehensive Zoning Ord # 1331-2021 for properties zoned "C-2" Commercial requesting to amend the site plan as originally



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approved pursuant to Sec 25 of the River Oaks Zoning Ordinance as amended specifically in Zoning Case # 2008-03 dated March 11, 2008 in order to now add an ice vending machine not previously included in the 2008 Site Plan (Zoning Case SP-PZ 2023-0001).

7. **ACTION FROM PUBLIC HEARING:** in order to consider approval of recommendation to the city council on the Amended Site Plan Application of **Q-TEL LTD % Chris Miller** at **5504 River Oaks Blvd** as required in the River Oaks Comprehensive Zoning Ord # 1331-2021 for properties zoned "C-2" Commercial requesting to amend the site plan as originally approved pursuant to Sec 25 of the River Oaks Zoning Ordinance as amended specifically in Zoning Case # 2008-03 dated March 11, 2008 in order to now add an ice vending machine not previously included in the 2008 Site Plan. (Zoning Case SP-PZ 2023-0001).

8. **PUBLIC HEARING:** in order to receive citizen comments and testimony on the proposed Site Plan Application of **D & L Properties % Don Istook at 5109 Ohio Garden Rd.** as required in the River Oaks Comprehensive Zoning Ord # 1331-2021 for properties zoned "C-2" Commercial requesting site plan approval in order to construct a new 3,000 square foot metal prefab accessory building to be located adjacent to the existing main structure on the property at 5109 Ohio Garden Rd setback 15-foot from the main building to be used for a dedicated office, restroom, shop space, storage and engine building room within the A E Mershon Subdivision. (Zoning Case SP-PZ 2023-0002).

9. **ACTION FROM PUBLIC HEARING:** in order to consider approval of recommendation to the city council on the Site Plan Application of **D & L Properties % Don Istook at 5109 Ohio Garden Rd.** as required in the River Oaks Comprehensive Zoning Ord # 1331-2021 for properties zoned "C-2" Commercial requesting site plan approval in order to construct a new 3,000 square foot metal prefab accessory building to be located adjacent to the existing main structure on the property at 5109 Ohio Garden Rd setback 15-foot from the main building to be used for a dedicated office, restroom, shop space, storage and engine building room within the A E Mershon Subdivision. (Zoning Case SP-PZ 2023-0002).

CORRESPONDENCE:

10. BOARD MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

11. **EXECUTIVE SESSION** PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE, THE PLANNING AND ZONING COMMISSION RESERVES THE RIGHT TO CONVENE INTO EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE PLANNING AND ZONING COMMISSION MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: **SECTION 551.071: PENDING OR CONTEMPLATED LITIGATION OR TO SEEK ADVICE FROM ATTORNEY.**



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12. ACTION FROM EXECUTIVE SESSION

13. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.